

**PUBLIC RECORDS AND DOCUMENT SERVICES
FEE SCHEDULE FOR LVVWD**

Effective Date: January 23, 2019

GENERAL		
Type	Service	Fee (per unit)
Black & White Documents (Non-Custom) 8.5X11 8.5X14 11X17 24X36	Routine search and copy	\$.10 \$.15 \$.20 \$ 2.00
Color Documents (Non-Custom) 8.5X11 8.5X14 11X17 24X36	Routine search and copy	\$.10 \$.15 \$.20 \$ 3.00
Compact disc, DVD, other audio or video media	Charge for media only.	\$ 1.00
Mylar	Charge for media only.	\$ 15.00
Black & White Photo (Non-Custom) Copy paper Photo paper	Routine search and copy	\$.10 \$.20
Color Photo (Non-Custom) Copy paper Photo paper	Routine search and copy	\$.10 \$.20
Minutes/Recordings	Copies of minutes or audio recordings of public meetings.	No charge
Notary Services Acknowledgment, first signature of each signer Each additional signature of each signer Jurat, each signature on the affidavit	Charge per document.	\$ 5.00 \$ 2.50 \$ 5.00
Certified Copy	Charge per document.	\$ 2.50

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Type	Service	Fee (per unit)
Administering an oath or affirmation without a signature	Charge per document.	\$ 2.50
Postage	USPS or certified w/receipt.	Current Rate
Research Fee (Extraordinary Use of Personnel or Resources)	<p>Fee is assessed in 30 minute increments after the first 10 hours.</p> <p>*An estimate will be provided to the requestor if it is determined extraordinary research is required.</p>	<p>Not to exceed \$35 per hour. (charged at the actual hourly rate of the position(s) required to conduct the research)</p> <p>Total fee shall not exceed \$0.50 per page contained in the records request*</p>
Medical Record		\$.60

Information Governance may approve the waiver of fees.

The use of third party consultants may be reasonably necessary to respond to the request. In such case, all or a portion of such costs may be passed to the requesting party as an extraordinary use of personnel or resources.

In addition to the Research Fee described above, additional fees may be assessed pursuant to NRS 239.055 due to extraordinary use of resources in an amount to be provided in an estimate to the requestor. The aggregate of fees assessed as extraordinary use of personnel or resources shall not exceed \$0.50 per page per request.

The Las Vegas Valley Water District web site address is <https://www.LVVWD.com>. Many public records are available for inspection at no charge.